



- GUIDELINES & NOTES:**
- All subject to company policy & current regulations.
 - Government guidelines subject to change, please check www.gov.uk/workingsafety
 - Communal areas such as lifts, stairs & WCs to have protocols & usage confirmed by landlord/building manager
 - 2m is noted as a minimal distance although the direction faced is also important
 - Usable seats should not be directly opposite each other, but staggered or all facing the same direction
 - Try not to use desks that are on the inside of a large bank of desks to prevent passing behind other users
 - Meeting rooms to have a maximum of 6, most small rooms will only be able to accommodate 1no.
 - Cleaning stations are main points, additional may be required on individual work settings.
 - One way systems to be implemented if possible where there is narrow circulation, and tensors/barriers can be used to divide wider routes to encourage one way traffic. Some smaller spaces may not be able to have one way systems so staff to be made aware of passing places.
 - Signage to be used in conjunction with proposed occupancy layouts.

Suggested COVID-19 floor capacity:

	Desk usage Before 259 / After 124		Cleaning station
	Room/ Pod maximum capacity Before 44 / After 22		High risk communal area
	Collaboration space maximum capacity Before 24 / After 8		High risk tenant area
TOTAL:	Before 327 / After 154		High risk intersection
			Standing/Waiting point

3rd Floor

<p>NOTE: Drawing updated following site survey</p>	
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<p>CLIENT: DWF MANCHESTER</p>	
<p>PROJECT TITLE & SITE ADDRESS: DWF 1 SCOTT PLACE 2 HARDMAN STREET M3 3AA</p>	
<p>DRAWING TITLE: FIRST FLOOR PLAN AS EXISTING</p>	
<p>DRAWING NO: DWF_</p>	<p>REVISION: A</p>
<p>LEAD DESIGNER:</p>	<p>DRAWN BY:</p>
<p>DATE: 26.07.19</p>	<p>SCALE: 1:100</p>
<p>DRAWING STATUS: A1</p>	